



# UNITED CHURCH OF CHRIST NEW YORK CONFERENCE Southeastern Region

79-11 Caldwell Avenue – Middle Village, New York 11379  
(718) 898.9210 Fax: (718) 898.5788  
email: [uccnymetro@aol.com](mailto:uccnymetro@aol.com) website: [www.uccmetro.suffolk.org](http://www.uccmetro.suffolk.org)

Rev. Michael W. Caine  
Southeastern Region Conference Minister

Rev. Dr. Christopher Ponnuraj  
Registrar

## Ordination Candidate Checklist

Candidate: \_\_\_\_\_  
Last Name MI First Name

### Submission Requirements:

Letter requesting an interview: \_\_\_\_\_

Application \_\_\_\_\_

Ordination Paper (Part 1.) Theological Perspective and  
Grasp of Historic Christian Faith. \_\_\_\_\_

Ordination Paper (Part 2.) History, Theology, Polity and  
Practice of the UCC. \_\_\_\_\_

Ordination Paper (Part 3.) Faith Pilgrimage and Understanding  
of Ministry. \_\_\_\_\_

Sermon \_\_\_\_\_

Verification of UCC membership and participation \_\_\_\_\_

Verification of Current In-Care status \_\_\_\_\_

Educational Certifications - \_\_\_\_\_

Bachelor's degree or equivalent \_\_\_\_\_

M. Div. Or equivalent \_\_\_\_\_

Recent CPE, job performance or other supervisory evaluation  
(if available) \_\_\_\_\_

Letters of Reference: \_\_\_\_\_

Seminary \_\_\_\_\_

UCC Ordained Minister \_\_\_\_\_

In-Care Advisor \_\_\_\_\_

Other \_\_\_\_\_

Ministerial Profile \_\_\_\_\_

Letter of Call (Contract) \_\_\_\_\_