



**UNITED CHURCH OF CHRIST
NEW YORK CONFERENCE
Southeastern Region**

79-11 Caldwell Avenue – Middle Village, New York 11379
(718) 898.9210 Fax: (718) 898.5788
email: uccnymetro@aol.com web: www.uccmetrosuffolk.org

Metropolitan Association
Suffolk Association

Rev. Freeman L. Palmer
Interim Regional Conference Minister

(Only requested if you are currently working on staff at the local church)

Letter of Reference From the Governing Board of the Church

Dear Governing Board: All those currently working as minister in the local church, and requesting to be taken In Care of the NY Metropolitan Association of the United Church of Christ, are required as part of their application with us to provide a letter of reference regarding their service to the local church. Your input is important.

- 1) Briefly tell us what ministerial duties the candidate provides. Please be specific.**
- 2) What are the candidate's interpersonal strengths and growing edges?**
- 3) What recommendations would you make for the candidate's continued self-learning?**

Thank you for your attention.

Sincerely,
The New York Metropolitan Association
of the United Church of Christ

Kindly forward your letter directly to:

The New York Metropolitan Association of the United Church of Christ
Attn: Registrar
79-11 Caldwell Avenue
Middle Village, New York 11379