



UNITED CHURCH OF CHRIST  
NEW YORK CONFERENCE  
Southeastern Region

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Metropolitan Association  
Suffolk Association

Rev. Freeman L. Palmer  
Interim Regional Conference Minister

**Letter of Reference From Field Ed Supervisor**

Dear Field Education Supervisor:

Your student is in the process of requesting to be taken in care of the New York Metropolitan Association of the United Church of Christ. As part of their In Care process with us, we request that our ministry students provide a letter of reference from their Field Education supervisor which includes the following:

- 1.) Briefly explain the candidate's responsibilities as a Field Ed student**
- 2.) What were the candidate's strengths and challenges?**

Thank you for the important role you play in the ministry formation of our students.

Sincerely,  
The New York Metropolitan Association  
of the United Church of Christ

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Kindly forward your letter directly to:

The New York Metropolitan Association of the United Church of Christ  
**Attn: Registrar**  
79-11 Caldwell Avenue  
Middle Village, New York 11379