



METROPOLITAN ASSOCIATION  
NEW YORK CONFERENCE – UNITED CHURCH OF CHRIST

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**Committee on Ordination and Ministerial Standing**

79-11 Caldwell Avenue – Middle Village, New York 11379

Office: 718.898.9210 - Fax: 718.898.5788

Email: [UCCNYMetro@aol.com](mailto:UCCNYMetro@aol.com)

**IN-CARE CANDIDATE CHECKLIST**

Candidate: \_\_\_\_\_  
Last Name MI First Name

Submission Requirements:

Candidate's letter requesting an interview: \_\_\_\_\_

Completed application: \_\_\_\_\_

Letter from local UCC church, recommending candidate be taken  
In-care, with description of the process used by the local church  
to interview and recommend candidate and verification of  
local UCC membership: \_\_\_\_\_

Candidate's in-care paper, including biographical introduction,  
faith pilgrimage and understanding of call and ministry. \_\_\_\_\_

Documentation of education and/or explanation of  
educational plans: \_\_\_\_\_

Letters of Reference:  
From a UCC minister \_\_\_\_\_

Other: \_\_\_\_\_

Other: \_\_\_\_\_